

Fair Hill Nature Center Board of Directors Meeting Minutes July 9,1997

Attendees: J.Campbell, K.Phillips, K.Aspinwall, J.Hendricks, H.Hannum, H.Schulz, R.Willmann, L.Klevans, W.Lucas, T.Bartow, D.Clower, R.Hamlin, R.Greer, J.Newman

Meeting called to order by J.Campbell at 7:00PM.

Order of Business:

1. Jim welcomed all the new Board members to the nature center. An explanation of expectations was given to all. Jim is expecting all members to attend meetings and participate in special events.
2. An election of officers was held. All nominees were made and seconded. The results are as follows:
 - President- Jim Campbell was unanimously elected.
 - Vice President- Jerry Hendricks was unanimously elected.
 - Secretary- Keith Phillips was unanimously elected.
 - Treasurer- Ted Bartow was unanimously elected.
3. Karen gave an overview of the Nature Center to the new members.
4. Holly gave a report on the summer camp. 216 students have enrolled. They're half way through the session. 4 of the 5 scholarships for the summer camp have been awarded. A teacher workshop funded by the Chesapeake Bay Trust is going to be held this summer. The teachers will meet at three different locations. Fair Hill is one of them.
5. There was no financial report given. Jim appointed a Financial Committee to review and monitor financial affairs of the Center. Ted will head the committee. Karen and Bill Lucas volunteered to be on the committee. Jerry Hendricks volunteered to act as a consultant to the committee on software issues. **First meeting is scheduled for Wednesday, July 16th at 9:00AM at the County Bank on North St. , Elkton.**
6. Karen gave an update on the progress of Grant Writing. She met with Linda Walls of Just Cause Consulting Firm. Linda has reviewed of Vision Statement and Strategic Plan. For the most part, it is a good document but it needs to have some of it's wording changed to be more in line with that which is used by non-profit making organizations. We also need to determine the monetary goals for our fund raising. Linda should get to us in August with her proposal.

7. Karen announced that we have received \$5,000.00 from the Waterfowl Festival. She is going to pursue expanding this grant with them for next year.
8. Dennis suggested that we need to have a Fund Raising Committee. Jim said that he plans to appoint one in the future.
9. Jerry H. brought in software that is used for strategic planning.
10. Jerry H. has developed a web page for FHNEC. As a start, he is going to put it on his web site from work. The address is:
~~HTTP://udel.edu/~dhendrick/fhne.htm~~ *Fair Hill Nature Center*
11. Jerry H. has had an offer from one of our members to donate an 1985 Peugeot Stationwagon to the Center. It would need some repairs to be able to pass Md. Inspection. The Board decided not to pursue this. It was felt that it would be too much trouble at this time. Jerry took the action to notify the member.
12. Karen said that the final report from the Fair Hill Advisory Committee is signed off by Mr. Griffin and published. It spoke very favorably of the FHNEC. It did not recommend the construction of a golf course on the Property. Copies will be available at the Fair Hill Office from Ed Walls.
13. Jim appointed Dennis head of the new Communication Committee. Keith and Jerry H. volunteered to be on the committee. They will assist in the production of the newsletter.
14. Jim said that all future meetings will follow a published agenda. Anyone wishing to be on the agenda must contact Sue Rogers at the Nature Center no later than two weeks prior to the meeting.
15. Jerry H. suggested that the minutes be summarized for publishing in the newsletter. Keith took the action to perform this task.
16. The meeting was adjourned at 8:37PM by Jim.

NEXT MEETING IS WEDNESDAY AUGUST 13th AT 7:00PM AT THE NATURE CENTER.